



2011 Harvest Festival Vendor Application Form

AUGUST 12-14, 2011

Thank you for your interest in the 2011 Winkler Harvest Festival & Exhibition!

All pages must be filled out in full & accompanied by a signature on page 5. Vendor applications are due by **June 15, 2011**. Vendors will be contacted after June 15 concerning their acceptance to this years festival.

Winkler Harvest Festival & Exhibition

OFFICE

185 Main Street
Winkler, Manitoba R6W 1B4

PHONE

204-362-7129

FAX

204-325-5915

EMAIL

winklerharvestfest@gmail.com

WEB

www.winklerharvestfestival.com

Payment in full is required to accompany the application, however payment will be processed upon approval of the Harvest Festival Grounds Committee. **Not all Vendors are approved and the Harvest Festival reserves the right to give preference to returning vendors.**

SECTION A: BASIC INFORMATION

Company Name _____

Contact Name _____

Mailing Address _____

City _____ Postal Code _____

Phone # _____ Secondary Phone # _____

(e.g., Cell Phone)

FAX # _____

Email Address _____

SECTION B: VENDOR CLASSIFICATION

- Non-Profit Organization - No Sales \$ 30.00
- Non-Profit Organization (with sales or raffle) \$ 75.00
- Commercial Display - No Sales \$150.00
- Local Food Vendor \$150.00
- Non-Local Food Vendor \$200.00
- Local Merchandise Vendor \$100.00
- Non-Local Merchandise Vendor \$175.00

Local Vendors are considered to be any Vendor located within 8 miles of Winkler. (Includes Morden, Roland, Plum Coulee)

This Basic Fee Includes: 10 feet of frontage in an **OUTDOOR SETTING (this includes all pegs, nothing may stick out past your spot)**, 5 Vendor Parking Passes and access to the Vendor Only Parking Lot, Water Hook-up, & On-Site Spots promoting your product

The Festival does not provide: Tables, Chairs, Hoses, Tents/Canopies, etc.

SECTION B TOTAL: \$ _____

FOR OFFICE USE ONLY

Receive On: _____

Payment Received:

yes no

Cheque #: _____



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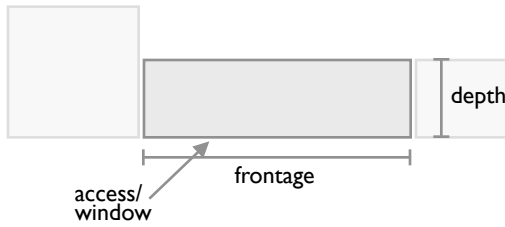
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SECTION C: TOTAL BOOTH AREA REQUIREMENTS & ADDITIONAL FRONTAGE



Frontage _____ Depth _____

Please include hitches, tables, truck cabs and access to the end of vehicle.

PLEASE NOTE: Additional vehicles are not allowed to remain on site during operating times. If special considerations must be made (e.g., generators/coolers on a vehicle) please include the vehicle dimensions in your overall area requirements

(The Harvest Festival reserves the right to deny any extra vehicle access on site.)

FRONTAGE FEES

- 10' of Frontage \$ FREE
- 15' of Frontage \$ 50.00
- 20' of Frontage \$100.00
- 25' of Frontage \$150.00
- 30' of Frontage \$200.00
- 35' of Frontage \$250.00
- 40' of Frontage \$300.00

DEPTH FEES

- 10' of Depth \$ FREE
- 15' of Depth \$ FREE
- 20' of Depth \$ FREE
- 25' of Depth \$ FREE
- 30' of Depth \$ 50.00
- 35' of Depth \$100.00
- 40' of Depth \$150.00

FRONTAGE TOTAL: \$ _____

DEPTH TOTAL: \$ _____

SECTION C TOTAL: \$ _____

SECTION D: PRODUCT LIST

Please provide a detailed list of items you plan on selling. Be as detailed as possible as you will only be permitted to sell what is on your list.

In the interest of all Vendors, the Harvest Festival reserves the right to limit what may be sold by any individual vendors. Should this be the case, you will be notified upon acceptance of any limitations to your sales.



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SECTION E: SERVICES

WATER

Do you require a fresh water supply?

You are required to supply your own hoses.

ELECTRICAL

How Many Plugs do you require and what is the amperage for each?

Plug 1: _____ Amps

Plug 2: _____ Amps

Plug 3: _____ Amps

Plug 4: _____ Amps

Total: _____ Amps

Please Note: You will only receive the plugs you ask and pay for. Additional plugs will be charged to you at a flat fee of \$200 upon arrival.

15 Amps Total \$ 30.00

30 Amps Total \$ 50.00

220V _____ Amps \$100.00

Range Plug

Dryer Plug

4-Prong Twist Plug

Other Type Plug: _____

ANY UNFORESEEN PROBLEMS ARISING AFTER YOUR ARRIVAL, DUE TO A LACK OF INFORMATION THAT REQUIRES ADDITIONAL SUPPORT FROM OUR ELECTRICIAN, WILL BE AN ADDITIONAL COST TO THE VENDOR OF \$200.

Additional Electrical Information/Requirements:

SECTION E TOTAL: \$ _____



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SECTION F: HEALTH & SAFETY

HEALTH PERMITS

NOTE: NEW TO 2011, CITY OF WINNIPEG HEALTH PERMITS WILL NOT BE ACCEPTED. ALL PERMITS MUST BE FROM MANITOBA HEALTH AND HEALTHY LIVING TO QUALIFY.

Health Permit Number (if applicable)

A copy of a valid health permit must accompany the application for it to be considered complete.

For mobile units, a health permit must be issued by the health inspector of the district in which you reside. For more information please contact the Winkler & District Health Inspector, Stephen Hancock at 204-822-2849.

Vendors must be fully operational by 3:00 p.m. on Friday, August 13, 2010 and subject to a Provincial Inspection. Vendors arriving late will not be admitted and no refunds will be issued.

FIRE CODE

All units must meet Provincial and City of Winkler Fire Code Standards. For more information, please contact the Winkler Fire Chief, Garry Klassen at 204-325-8151.

SECTION G: INSURANCE

It is the Harvest Festivals Policy that renters shall provide **Liability Insurance of \$1,000,000** for itself and all of its participants.

A copy of a valid insurance policy must accompany the application for it to be considered complete. All notices of cancellation/modification of the insurance shall be provided to the Winkler Harvest Festival & Exhibition.

To acquire insurance, you may contact your local insurance company.

SECTION H: ADDITIONALS

If you have any other special requirements, please let us know so that we may try to further accommodate you.



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SECTION I: CAMPING

The Harvest Festival is pleased to offer exclusive camping spaces FREE OF CHARGE to all paying Vendors in a nearby location. NOTE: Fires are not permitted in the camping area.

YES! I would love a Camp Spot!

WATER

Would you like water access to your Campsite?

ELECTRICAL

Please provide us with the amperage and type of plug you require for your Campsite:

_____ Amps _____ Type of Plug

What type of Campsite will you require?

Tent

Camper

Motorhome

SECTION J: FEES

Section B: \$ _____

Section C: \$ _____

Section E: \$ _____

TOTAL: \$ _____

SECTION K: PAYMENT

Payment can be made via the following options:

- Cash (In person only)
- Debit (In person only)
- Cheque

(Please make cheque payable to the City of Winkler)

NOTE: WE WILL NOT ACCEPT POST-DATED CHEQUES

- Credit Card (Visa & MC only)

Cardholder Name: _____

Credit Card Number: - - -

Expiry Date: /



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TERMS & CONDITIONS

1. All delivery vehicles will be permitted access onto the grounds between the hours of 12:00 am and 11:00 am. After 11:00 am, NO delivery vehicles will be permitted access onto the grounds.
2. Vendors are required to commit to remain the ENTIRE weekend. Minimum operation hours are:

Friday, August 12	3:00 p.m. - 11:00 p.m.
Saturday, August 13	12:00 p.m. - 11:00 p.m.
Sunday, August 14	12:00 p.m. - 11:00 p.m.
3. Food Vendors are required to produce a valid operators health permit.
4. Fresh water supply and gray water dumping facilities are available close to the booths and displays. Vendors are required to comply with Manitoba Environmental regulations.
5. Vendors are limited to sell only what has been stated on their Items Sold section and approved by the Festival.
6. The Harvest Festival reserves the right to price fix individual products, namely canned and bottled pop drinks and bottled water.

Any Vendor caught in violation of any of the above Terms & Conditions may forfeit the right to attend any future festivals. The Harvest Festival Grounds Committee have the authority to remove any Vendor who is in violation of any of the above Terms at any point throughout the weekend without refund.

By signing below,

- i. I (we) agree that all information stated above is correct to the best of my (our) knowledge (e.g.: total area required, electrical requirements, selling items, etc) and agree to cover any, and all additional costs the Festival receives on my (our) behalf for not providing accurate information.
- ii. I (we) agree to be bound by and to comply with all terms and conditions stated above.
- iii. I (we) understand that the Winkler Harvest Festival & Exhibition Grounds Committee reserve the right to accept or reject this application. If this application is rejected, the cheque provided upon application will be voided and/or returned.

Date

Signature

FOR OFFICE USE ONLY

Accepted

Rejected

Reviewed by: _____

Additional notes/restrictions:
